



AMAN KUMAR

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CAREER OBJECTIVE

"To obtain a position that will enable me to use my strong organizational skills, educational background, and ability to work well with people and to seek challenging assignment and responsibility, with an opportunity for growth and career advancement as successful."

ACADEMIC QUALIFICATIONS

Degree & Specialization	Board / University	School/College Name	Year of Passing	Division (%)
MBA (Rural Management)	KIIT Deemed to be University, Bhubaneswar	KIIT School of Rural Management (KSRM)	2022	78.5
BBA (HR & Marketing)	Birla Institute of Technology, Mesra, Ranchi	Birla Institute of Technology Extension Centre, Lalpur, Ranchi	2018	69.0
XII (Commerce)	NIOS	DBMS Career Academy, Kadma, Jamshedpur	2015	80.4
X (Science)	ICSE	Sri Krishna Public School, Bistupur, Jamshedpur	2013	64.8

WORK EXPERIENCE

- Organization: **Bharti AXA Life Insurance**
Location: **Jamshedpur**
Duration: **July, 2025 - Till Date**
Designation: **HR Executive**
Roles & Responsibilities:

- Recruitment**
- Onboarding Formalities**
- Background Verification**
- Employee Engagement**
- Documentation Check**

Permanent Address :

Qtr. No. 118/2/1,
Road No. 04,
Bagbera Colony,
Jamshedpur - 831002,
Jharkhand.

Communication Address :

Qtr. No. K2-80,
Road No. 08,
Telco Colony,
Jamshedpur - 831004,
Jharkhand.

Contact No :

8210584686

Age:

29

Gender :

Male

Nationality:

Indian

Languages Known:

English, Hindi, Bhojpuri.

- Organization: **Satin Creditcare Network Ltd.**
Location: **Daltonganj**
Duration: **June, 2024 -May, 2025**
Designation: **Regional HR**
Roles & Responsibilities:

- 1. Recruitment**
- 2. PF & ESIC**
- 3. Onboarding Formalities**
- 4. Grievance Redressal**
- 5. Employee Engagement**
- 6. Attendance & Leave Management**

- Organization: **Chola Business Services Ltd**
Location: **Ranchi**
Duration: **Aug, 2022-April, 2024**
Designation: **HR Executive**
Roles & Responsibilities:

- 1. Recruitment**
- 2. Onboarding Formalities**
- 3. Exit Interviews**
- 4. Training & Development**

- Organization: **Midland Microfin Ltd.**
Location: **Deoghar**
Duration: **March, 2022-June, 2022**
Designation: **Management Trainee**
Roles & Responsibilities:

- 1. Recruitment**
- 2. Selection & Training**
- 3. Attendance Management**
- 4. Grievance Redressal**
- 5. Disciplinary Actions**
- 6. Separation**
- 7. Employee Engagement**

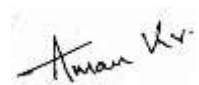
SKILLS

- Recruitment
- Leadership
- Problem Solving
- Training & Development
- Decision Making
- Easily Adaptable in Pace working environment

DECLARATION

I hereby declare that all the mentioned information is true & correct for the best of my knowledge and belief.

Place: Jamshedpur
Date: 03rd September, 2025


(Aman Kumar)